FAQ RESPONSE

The following document outlines APLMA’s responses to the questions received during the questions submission period for the Open Tender: Implementing Partner for Sustainable Malaria Responses in Vietnam (Phase 1), published on 29 March 2022.

1. Tender evaluation
   a) How will tender submissions be evaluated?
      Submissions will be evaluated through both a technical assessment (80%) as well as financial assessment (20%).

2. Contract
   a) From the tender, the only condition is that the applicants must be registered in Vietnam. Some additional information about contract obligations and conditions would be very helpful. Would it be possible to describe or share any contractual obligations and conditions for the award organization (i.e., reporting requirements, financial requirements, repay/refund etc.)?
      On the reporting requirements, the applicant is to propose documentation (as scheduled) of deliverables, which may include but are not limited to minutes of meetings and progress reports. The applicant should propose a payment schedule, subject to agreement by APLMA.
      On the invoicing requirements, the applicant shall submit an invoice and support documentation of deliverables and financial acquittal (except where there are no applicable expenses) to APLMA.
      The applicant is required to ensure budgetary control and to track the status of funds from APLMA. Any funds paid in excess, or paid in advance of the billing period, but unused or otherwise uncommitted due to early termination or other reasons, shall be returned to APLMA.

3. Budget/Costing
   a) Is there any budget indication/ceiling you would like tenders to follow?
      The applicants should provide the most economical budget estimate based on their proposal.
   b) Will the applicant be allowed to propose ICR (indirect cost rate)? If yes, at what rate?
      ICR rates should not exceed 10% and will be taken into consideration under the Financial Assessment component of the evaluation process.
   c) Any budget threshold requirements for HR/Staff?
      There is no specific threshold for HR/Staff.
   d) Any specific requirement for the number of technical staff?
      There are no specific requirements for the number of technical staff, but the proposal should describe the technical team that will be part of this work.

4. Timeline
   a) When is the anticipated start date for the implementation of this tender?
      We anticipate an estimated start date of June 2022, and a completion date of December 2022 for Phase 1.

5. Scope
   a) From the tender, this assignment is building off the previous successes with NIMPE over the past 2 years that successfully developed i) transition readiness assessment and ii) budget advocacy strategy that included potential risks and opportunities for sustainable malaria programming. Can those documents be shared as background information with applicants?
Yes, they are publicly available on MEI’s website here: [http://shrinkingthemalariamap.org/resources/publications-database](http://shrinkingthemalariamap.org/resources/publications-database)

b) Is it envisioned that the lead applicant will be focused on designing the capacity development curriculum with NIMPE and relevant stakeholders responsible for the actual capacity development implementation and delivery?

It is anticipated that the lead applicant will implement both the design and roll-out of the capacity building curriculum in collaboration with APLMA and MEI.

c) Development of a capacity development curriculum to strengthen the skills of subnational government is not specifically mentioned in the Scope of Work. Is this something that applicants should include?

Yes, as noted under the first bullet point on Malaria Budget Advocacy, the scope of work will include assessing the needs and supporting the design of a capacity building curriculum tailored to specific subnational conditions.

d) Are there specific quantities around expected deliverables that can be shared to facilitate budgeting?

Yes, for Phase 1, in addition to smaller stakeholder meetings and resulting outcome documents, major deliverables we anticipate include:

- Design and roll-out of tailored capacity building curriculum in 2 provinces
- 1-2 national stakeholder meetings
- A draft malaria donor transition plan

6. Phase 2

a) Does the tender request only plan for Phase 1? What are the key considerations for extending to Phase 2 implementation?

Yes, this tender request involves only Phase 1. Extension of the selected organization as implementing partner of Phase 2 will be primarily contingent upon the successful completion of Phase 1.

b) Phase 1 of this tender aims to i) Develop malaria donor transition plans and ii) Design a capacity-building curriculum tailored to specific subnational conditions in Vietnam focusing on strengthening skills budget and plan for elimination and Prevention of Re-establishment (POR), With the design and implementation of future phases in mind, would it be possible to share what would the priority focus for Phase 2 of this tender might be?

Phase 2 would focus on implementing the malaria donor transition plans, as well as scaling up the roll-out of the capacity-building curriculum in selected provinces.